ILR TODAY

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PRESIDENT'S MESSAGE

It was wonderful to welcome back everyone who attended classes during the Fall 2021 session. We were very excited to see so many people enjoying the broad range of classes taught by the finest presenters in Northeast Ohio!

We have exciting news! For the month of November, 2021 and only for this month of November, the ILR is offering a 50% discount (\$10 per person) for membership in the ILR! The membership will run through June 30, 2022! What a bargain! (see more in "Marketing" Page 3).

If you know of any former members who have let their membership lapse because of COVID or any other reason, please let them know that now is the time to rejoin the ILR! Anyone can go to our website at: ilrbw.org to join.

The Winter 2022 class schedule is on the ILR website now. You will be able to browse through great classes and be ready to register for them when registration begins November 29.

Even MORE exciting news!!! It is with great pleasure we announce the return of the wonderful ILR Christmas Luncheon! Cancelled last year because of COVID, the ILR Christmas Luncheon is back and will be held on December 15, 2021. The invitations will be going out soon, so please be sure check your email. You do not want to miss this great event.

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Institute for Learning in Retirement at Baldwin Wallace



Mary Kolk continued.....

I want to wish all of our ILR members, presenters and volunteers a very Happy Thanksgiving. A special thanks this year to all for your support of this wonderful organization - The Institute for Learning in Retirement - which is strong and vital because of you!

Happy Thanksgiving, everyone

Mary Kolk, President, ILR

ILR CHRISTMAS LUNCHEON!!
See PAGE 3

CLASS COORDINATORS NEEDED!!!!

Coordinators needed for in-person and Zoom *WINTER AND SPRING* 2022 classes!! Please contact Joyce Dobson at <u>jsd1032244@gmail.com</u> or 440-628-9069.

Thanks! JOYCE

REGISTRATION COMMITTEE INFO

We are pleased to announce that Winter 2022 Class Registration opens **November 29 at 12:00 a.m. and closes December 12 at 11:00 p.m.** All Class Registration will be done online. No cash or checks will be accepted; only a debit or credit card can be used for payment.

Twenty-four Zoom classes and 18 in-person classes will be offered! Classes begin the week of January 10. To <u>view</u> the list of our classes for Winter with their description, in-person or Zoom designation and Instructor, go to:

ilrbw.org

Membership in ILR is required to register and attend classes. If you have not joined or renewed before registration, you can do both membership <u>and</u> class registration online at the same time.

Click on the link below for registration using your debit/credit card

https://reg135.imperisoft.com/ilrbwu/Login/Registration.aspx

Some classes have limits. Classes are first come, first served in the online registration system. If a class you have chosen has been filled, the registration system will let you know and you will have to make an alternate selection. If the class is filled online, there is nothing ILR can do to guarantee you a slot in the class.

Class confirmation letters identifying class location, etc. will be emailed to you with your receipt right after you register online.

If you have trouble completing your transaction, contact the Help Desk at:

ilrhelpdeskbwu@gmail.com

The Registration Committee will also be offering in-person registration in the ILR Office for those who are still unable to register online. Help will be available from 10:30 a.m.-12:00 noon on Tuesday, November 30 and Wednesday, December 8. The office is located at 325 Front Street in Berea. Be sure to bring a valid email address and a debit/credit card, as well as your class selections.

Judy Drabik and Maria Phillips, Registration Co-Chairs

See last page for information and frequently asked questions about the "Wait List"

ILR CHRISTMAS LUNCHEON

We are so excited to announce that <u>December 15th</u> will be our Christmas luncheon. It will accommodate 300 people this year instead of our usual 400 so be advised that when you get your invitation, please respond quickly to be assured of a reservation. Be prepared for a spectacular event....!

Janice Stuart Social Committee Chair

CURRICULUM COMMITTEE NEWS

Our Fall 2021 classes were quite successful as we welcomed back ILR members to in-person classes as well as Zoom classes too. Special thanks to our great Presenters and Host Coordinators who made these Fall classes happen! As mentioned, class descriptions for Winter of 2022 are on our website (ilrbw.org) as of November 1st and ILR class registration starts November 29th and runs for two weeks. Our ILR Winter classes start January 10th with 24 Zoom and 18 "in-person" classes scheduled. The Registration Committee's Page 2 information tells you all you need to know.

We hope to see all of you at our ILR Winter 2022 class session!!!

Doug Imhoff, Curriculum Co-Chair



ILR MARKETING NEWS

Do you have friends eager to try ILR classes? Have they heard you talk about it, but need a little push? For the month of NOVEMBER 2021 ONLY, we are discounting the annual membership fee from \$20 to \$10 which will run to June 30, 2022. This will entitle them to classes in Winter and Spring sessions and an opportunity to attend the December 15 Christmas luncheon. TELL YOUR FRIENDS!

New members can go to the website ILRBW.org and select the *Membership* tab and then the *Join Today* button. There are also in-person opportunities to join on *November 12th and 15th from 10:00am to noon*, at the ILR office, 325 Front Street, Berea, OH 44017.

If you know of an organization that would appreciate a <u>speaker</u> describing ILR classes and trips, let us know that too. Thanks!

marketing@ilrbw.org

GINNY SCHNEIDER Marketing Chair



ILR TRAVEL NEWS Maria Phillips and Tom Brennan

2021-22 TRAVEL UPDATE

There are still openings for the Steel City Holiday Lights to Pittsburgh on Dec. 1, 2021 with Great Day Tours. See our website for more information.

A list of trips for 2022 will be emailed and on our website in January.

The Alaska Cruise/Tour with Nowak Tours has been scheduled for August 31 to September 11, 2022. Pricing and details on this trip will be forthcoming.

Tom and Maria, Co-Chairs

ZOOM training! Reserve the date and time on your calenders!

1. 2-hour training session for Presenters and HCs.

Jan 5th (Wednesday) at 2:00pm (2 hours)

2. 4-hour training session for Class Attendees.

Jan 8th (Saturday) at 2:00pm (4 hours)

Welcome Everyone!

Feel free to login to either session anytime at your convenience during each timeframe. Zoom link and login credentials to follow by email..

We're all looking forward to a great Winter 2022 session!

Doug Porter, 2nd Vice President



WINTER SESSION NEW INSTRUCTORS

2022 is just around the corner with brand-new courses and several new presenters to ILR. We welcome the following presenters: Patrick O'Connor who will show us how to enrich our lives in retirement. Marv Powell and Doug Bradley will take us back to the 50th anniversary of Mary's exit from Vietnam as a nurse with stories and music. Bill Brauning will share his love of the Great American Songbook. R.C. Durkee provides us stories with Rum Runners of Lake Erie. Kim Langley shares the Science of Happiness. Joe Kolecki's class is a basic 101 on Physics so that those of us who struggled with it in high school might have a new understanding of this science. Jerry and Marilyn Payn will portray Mary and Abraham Lincoln, bringing their experience of years of presentations to ILR. For those who have wanted more art classes, 2022 is the beginning of that wish being granted with Carolyn Brown's Quilting class. Carolyn brings over 40 years of experience to share with us.

Pamela McConnell
Curriculum Co-Chair



We Want You... and your skills!

We know our members have a variety of interests and skills and we would love you to become a more integral part in one of the numerous activities or committees we have in ILR. Whether you're curious about becoming a Class Coordinator (Zoom or in-person and the class is then free) or in another area such as Curriculum, Travel, Marketing, IT, Social or Membership, (behind the scenes or out in front), please contact us at ilrhelpdeskbwu@gmail.com and I will contact you to find the right place for you in the ILR organization.

Bev Sadowski, Volunteers Chairperson



FAQ's regarding the Wait List ILR Chief Information Officer, Karl Keller

Frequently Asked Questions, also known as FAQ's, appear on websites or newsletters to provide readers with answers to typical or frequently asked questions regarding a particular subject. FAQ's can be very helpful as a quick source of answers for your questions.

Q: I called to register for a class after being notified by the Help Desk that there was now an opening for that class but I was still not able to get into that class. Why?

The class I wanted to take was full so I put my name on the Wait List. I received a phone call and an email informing me that I was eligible for the class. When I replied two weeks later or so, I was told registration had closed and I didn't get into the class. Why?

A: When an opening occurs for a class with a Wait List, a volunteer from the ILR Help Desk will reach out to the **first** person on the Wait List. That volunteer will contact that person two ways: by phone and by email and, if necessary, they will leave a voicemail, and a phone number to call. The Wait List has an electronically controlled date and time stamp. The **first person** on the Wait List indicated **by the time/date stamp** is the **first person to be called**. If that first person does not respond to the call/voicemail/email from the ILR volunteer in a reasonable amount of time, the next person on the Wait List will be contacted to fill the opening.

Q: How do remove my name from the Wait List when notified there is an opening for that class?

I was on the Wait List for a class. I was notified that there was an opening for that class. I could not figure out how to remove myself from the Wait List and get myself registered for the class.

A: When you are notified that you are now eligible to register for a Wait List class, you need to <u>call the phone</u> <u>number the ILR volunteer left on your voicemail</u> to register for that class. There is no method, at this time, for you to register by yourself for that class. That registration must be done by the ILR volunteer.

Q. I am on the Wait List for a class but I have signed up for an alternate class. How can I drop the alternate class?

A. If you are contacted that an opening has occurred, let the volunteer who contacted you know that you wish to drop the alternate class and take the Wait List class that is now open to you. The ILR volunteer will remove you from the alternate class and transfer your payment from the alternate class to the now open Wait List class.

Karl



ILR HELP DESK

ilrhelpdeskbwu@gmail.com